

ANNUAL SECURITY REPORT FOR 2019

**INCLUDES CRIME STATISTICS
FOR CALENDAR YEARS 2016, 2017 AND 2018**



OCTOBER 2019

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OVERVIEW

This report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy as amended by the Campus Crime Statistics Act, the Higher Education Opportunity Act of 2008 and the Violence Against Women Act of 2013. The report includes information regarding campus crime statistics, campus policies, and resources for campus community members for the main campus in Dayton, Ohio.

The Business Office is charged with maintenance of statistics relative to the Annual Security Report, annual report development and distribution of the report to the community, and submission of crime and fire statistics to the Department of Education. The Annual Security Report is prepared in cooperation with local law enforcement agencies, the offices of Student Success, Facilities, the Title IX Coordinator and the Academic Dean. Email notification of the publication of the Annual Security Report is sent to faculty, staff and students no later than October 1.

The Business Office is responsible to complete the report each year prior to October 1.

The report is available by October 1 each year on United's website: <https://united.edu/wp-content/uploads/2019/09/campus-safety-report-2019.pdf>

Additional printed copies are prepared for distribution and are available at the Admissions Office (for prospective students) and the Business Office (for prospective employees). Requests for electronic versions should be submitted to slswallow@united.edu.

Questions should be directed to the Vice President for Finance and Administration.

937.529.2391

slswallow@united.edu

LAW ENFORCEMENT ON CAMPUS

United does not have a campus police department or security. All police matters are directed to the City of Trotwood Police Department (Denlinger campus) or the City of Dayton Police Department (Dayton View properties). No one on campus has law enforcement authority and this authority resides with the local police department.

CAMPUS SECURITY AUTHORITIES

Campus Security Authorities (CSA) are designated based on their role in student life. They are individuals most likely to have ongoing close contact with students and from whom students might seek advice in the event a crime is committed. Some are designated CSA by default because of their positions within the Seminary. These include but are not limited to the Title IX Coordinator, Title IX Investigators, Dean of Chapel, the Director of Student Success, and Academic Advisors, Mentors and Facilitators with significant student interaction. Others are designated CSA because their role on campus creates a special relationship with students.

Campus pastoral counselors are not considered CSAs and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion in the annual crime statistics. For purposes of CSA responsibilities, pastoral counselors are defined as:

Pastoral counselor: An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling, and who is functioning within the scope of that recognition as a pastoral counselor.

CSAs are required to report any crime reported to them to the City of Trotwood Police Department. Crimes reported to a CSA and forwarded to the City of Trotwood Police Department are assessed for inclusion in the crime statistics for the Campus Security and Fire Safety Report. This policy is necessary so the Seminary can comply with federal regulations regarding disclosure of campus crimes. Confidential reports that provide sufficiently detailed information for classification of the offense, whether or not they include personally identifying information, will be included in the crime statistics and in timely notifications to the community.

Listing of CSAs

- Title IX Coordinator
- Title IX Investigators
- Dean of the Chapel
- Academic Advisors
- Contextual Ministry Facilitators
- Doctoral Mentors

REPORTING CRIMES

Members of the United Theological Seminary community (i.e., students, faculty, staff, contractors, and visitors) are encouraged to promptly and accurately report all crimes and public safety-related incidents to the City of Trotwood Police Department , [\(937\) 854-7200](tel:9378547200) or in the case of an emergency to 911 from any campus telephone.

To maximize campus safety, the Seminary strongly encourages anyone with knowledge of any crime (whether as a witness or as a victim) to make an immediate report to the City of Trotwood Police Department in person or by the telephone methods above, when the victim elects to make such a report or is unable to make a report on his/her own. Reporting does not mean legal action must be taken; however, it may help law enforcement stop further incidents, keep the community informed, and provide those affected with resources. Reports may be made to the Vice President for Finance and Administration (937-529-2391 or slswallow@united.edu).

United Theological Seminary does not encourage anonymous reporting of crime. All incidents, including crimes, should be reported immediately and accurately so the City of Trotwood Police Department can investigate the situation and determine if follow-up actions are required, including an emergency notification. The use of cellular telephones to call 911 will connect the caller to the Montgomery County Regional Dispatch Center. Information on where to report crimes or obtain services is also published in Seminary rules and regulations in the student and employee handbooks.

CRIME LOG

N/A – United does not have a Campus Police Department.

DISCLOSURE OF HEARING OUTCOMES

United will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

CITIZEN COMPLAINTS

N/A – United does not have a Campus Police Department.

PHYSICAL SECURITY

The Administrative/Academic building is open during Seminary business hours to faculty, staff, students and visitors. The building is customarily locked after business hours, during weekends and on holidays to prevent unauthorized entry.

United has invested significantly in the security of the Seminary. The Vice President for Finance and Administration is responsible for all physical security systems (access control, security alarms and remote camera systems).

Electronic access controls have been installed on the exterior doors, as well as the Administrative and Academic wing doors.

Remote camera systems have been installed in common areas of the Administrative and Academic wings, the President's office area and the parking lot. These systems record data on a server for investigative follow-up. The cameras are monitored by the receptionist.

EMERGENCY RESPONSE AND EVACUATION

EMERGENCY PHONES

N/A - United does not have emergency phones.

TIMELY WARNINGS

In the event of an incident that constitutes an ongoing threat to the campus community, a timely warning in the form of a safety advisory will be issued as soon as reasonably practical. Timely warnings are issued by the Vice President for Finance and Administration via the campus email and One-Call systems to all staff, faculty and on-campus students. The warning shall be provided in a manner that is timely, that withholds the names of victims as confidential, and that will aid in the prevention of similar occurrences.

The timely warning process is communicated to all Staff, Faculty and Students each academic year as a part of the Annual Security report. All new hires receive a copy of the report as well.

Warnings were not tracked in 2016 – 2018. Tracking began in 2019.

EMERGENCY NOTIFICATION

The emergency notification plan is used to rapidly notify the Seminary community in the event of a significant emergency or dangerous situation imminently impacting the safety or security of the Seminary. Upon confirmation of a significant emergency or dangerous situation, authorized personnel will activate the system without delay, transmitting a notification and direction for the Seminary.

The following steps will be followed. Unless otherwise noted, the Vice President for Finance and Administration is responsible for each step below.

- Confirm the presence of the emergency. United subscribes to local TV station alerts for news and weather reports.
- The Vice President for Finance and Administration determines the content of the notification. In the absence of the Vice President for Finance and Administration, Executive Assistant to the President will be responsible.
- United will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.
- The initial notification will provide information relative to evacuation from or avoidance of the impacted area. Follow-up information (if necessary) will be provided in a timely warning message distributed to the Seminary.
- Students, staff and faculty of the Seminary will be included in the notification.
- The emergency notification plan provides for multiple means for contacting students, faculty and staff, including:
 - Seminary email
 - Phone system intercom
 - One-Call system
 - Voice
 - Text
 - Emails are sent to all students, faculty and staff included in the on campus distribution list.
 - Students, faculty and staff are encouraged to provide updated cell phone information for the One-Call system. Doing so will enhance notification ability.
 - During each semester students, faculty and staff are notified to subscribe or update their information for the One-Call system.
- Testing of the notification system
 - All systems are tested and documented annually.
 - A test email will be sent to all Staff, Faculty and Students.
 - A test announcement from the phone system intercom will be done.
 - A test One-Call message will be sent to all Staff, Faculty and Students.

The seminary-provided means of contact are automatically included in this system. Students can update their contact information through the Registrar's office or the student portal. The Vice President for Finance and Administration will announce the schedule for the test, conduct the test, and provide instruction for including privately owned contact information in the system. Direct questions or concerns regarding the One Call System to the Vice President of Finance and Administration at 937-529-2391 or slswallow@united.edu.

EMERGENCY RESPONSE AND EVACUATION

In the event of an emergency impacting United Theological Seminary and/or the surrounding community, United staff will implement the evacuation plan after confirming a significant emergency or dangerous situation. All community members will be notified, and the notification will be initiated as rapidly as the situation permits. In addition, local authorities including the local City of Trotwood police department will be notified.

Announced drills for emergency response and evacuation are conducted at least once per year. The seminary staff has communicated with local authorities for the purposes of ensuring a coordinated response to an emergency. Local emergency authorities will manage emergencies occurring on campus.

United has published an emergency response guide for distribution to students, faculty, and staff.

STUDENT ESCORT SERVICE

N/A – United does not have a student escort service.

CRIME PREVENTION

The actions of United's students, staff and faculty are key to maintain security and safety at the Seminary. Information and awareness are the best deterrents against crime and accidents.

Crime prevention requires active, cooperative efforts between the Seminary community and the City of Trotwood and City of Dayton Police Departments.

Any security or crime prevention concerns should be reported immediately to the Vice President for Finance and Administration.

United held security training for all staff and faculty on August 29, 2017. The security consultant also updated United's security assessment and made recommendations.

MISSING PERSONS

Any student missing for 24 or more hours (or earlier if circumstances warrant) should be reported to the City of Trotwood Police Department. The Vice President for Finance and Administration should also be notified. The Police Department will handle the investigation.

DRUGS AND ALCOHOL

United provides an assistance program for all students, staff and faculty through Employee Care – Miami Valley Hospital.

Services include:

- Voluntary, confidential assessments, short-term counseling and referral services for employees and household members covering a wide range of issues
- Substance abuse and wellness education groups
- In-service for sexual harassment, diversity, violence in the workplace
- Workplace wellness
- 24-hour crisis phone service
- Substance abuse trainings that meet state and Bureau of Worker Compensation requirements for drug free workplaces.

Federal and State of Ohio laws prohibit the illegal manufacture, sale, distribution, use or possession of any controlled substance. United assist authorities with the enforcement of these laws.

United Theological Seminary does not allow the possession, use or sale of any alcoholic beverages on campus.

SEXUAL HARASSMENT

United does not discriminate on the basis of sex in its educational program or hiring practices. United prohibits any and all types of sexual harassment: discrimination, sex-based discrimination, dating violence, domestic violence, sexual assault and stalking. United is committed to maintain a Seminary environment emphasizing the God-given dignity and worth of all members of the Seminary Community.

United's sexual harassment policies and procedures are designed to provide reporting and complaint processes for our students, staff and faculty.

United's Sexual Harassment policies can be found in three locations:

- Student Handbook — Available from the Vice President for Academic Affairs and Academic Dean.
- Staff Handbook — Available from the Vice President for Finance and Administration or in the Public Folder accessible by all employees.
- Faculty Handbook — Available from the Vice President for Academic Affairs and Academic Dean.

Harassment section of Student Handbook

Non-Discrimination and Anti-Harassment Policy

United Theological Seminary prohibits discrimination against any individual on the basis of race, color, religion, sex, age, national origin, disability, sexual orientation, marital status, parental status or veteran status with reference to the Seminary's admission policies, academic standards and policies, and in the granting of scholarships, loans and other financial aid.

United Theological Seminary is a Christian institution that considers human relationships to be sacred and the human body to be holy. Therefore, it seeks to create a safe, grace-filled environment for all persons in which human worth and relationships are honored and respected. It is the policy of United Theological Seminary to provide all students and employees with an environment free of sexual harassment and other forms of harassment and its interference with their comfort or performance in the classroom or the workplace. Any behavior that constitutes sexual harassment or other discriminatory harassment is a violation of human dignity and rights and will not be tolerated.

As a matter of ethical, moral and legal responsibility, United Theological Seminary affirms its obligations under Title IX, the Campus Sexual Violence Elimination Act, Campus Save Act and the Clery Act. These acts prohibit a variety of discrimination. Descriptions of these regulations can be found at the U.S. Department of Education website:

<http://www2.ed.gov/policy/rights/guid/ocr/sex.html>.

In accordance with U.S. Department of Education guidelines, United Theological Seminary's policy and procedures for resolving complaints of harassment, sexual misconduct and other forms of discrimination, as well as the Reporting Form to report an incident are listed on United's website at the following link:

united.edu/non-discrimination-policy

The policies found on the Non-Discrimination Policy web page address the requirements of and the Seminary's handling of these responsibilities as a private institution receiving Federal financial assistance. Documents linked on the website include:

- United's Non-Discrimination and Anti-Harassment Policy
- Confidentiality, Privacy and Reporting Policy
- Reporting Form
- Most commonly asked questions

Title IX Coordinator

The seminary Title IX Coordinator oversees compliance with all aspects of the sex/gender harassment, discrimination and misconduct policy. The Coordinator reports directly to the President of the Seminary.

Questions about this policy should be directed to the Title IX Coordinator. Anyone wishing to make a report relating to discrimination or harassment may do so by reporting the concern to the seminary Title IX Coordinator: Email titleix@united.edu.

Sexual Harassment section of Employee Handbook

703 Sexual and Other Unlawful Harassment

United Theological Seminary is a Christian institution that considers human relationships to be sacred and the human body to be holy. Therefore, it seeks to create a safe, grace-filled environment for all persons in which human worth and relationships are honored and respected.

It is the policy of United Theological Seminary to provide all students and employees with an environment free of sexual harassment and other forms of harassment and its interference with their comfort or performance in the classroom or the workplace. Any behavior that constitutes sexual harassment or other discriminatory harassment is a violation of human dignity and rights and will not be tolerated.

SEXUAL HARASSMENT DEFINED

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is used either explicitly or implicitly a term or condition of employment, admission as a student to the school, or participation in any program or activity;
2. Submission to or rejection of such conduct by an individual is used as a basis for employment decisions, such as promotion, demotion or raises, or as a basis for academic decisions, such as grades, evaluations or references, affecting such individual; or
3. Such conduct has the purpose or effect of unreasonably interfering with the employee's job performance or a student's academic performance, and/or creates an intimidating, hostile or offensive environment for work or learning. Examples of acts that create a hostile environment include repeated unwelcome sexual comments or advances, taunts regarding sexual orientation, taunting jokes directed to a person by reason of their gender, obscene posters, threats and favoritism based on gender.

Sexual harassment may be verbal or physical. Verbal harassment includes sexual advances, requests for sexual favors, unwelcome comments of a sexual nature, taunts, threats, or display of obscene objects, pictures, cartoons or posters. Physical harassment includes touching, fondling or assault.

Sexual harassment may be overt or covert, and even unintentional, with a coercive aspect that is unstated. Individuals may be unsure about how to interpret certain experiences. In such circumstances the individual is encouraged to discuss these concerns with a trusted faculty or staff member. If it is believed that sexual harassment may have occurred, the reporting procedures in this policy apply.

REPORTING PROCEDURES

United requires reporting of all perceived incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Employees or students who believe that they have been the victims of such conduct must report the conduct to:

- Employees: their immediate supervisor or, if the immediate supervisor is the one whom the employee believes is harassing him or her or the employee is otherwise uncomfortable reporting to the immediate supervisor, the President.
- Students: the Academic Dean or, if the Academic Dean is the one whom the student believes is harassing him or her or the student is otherwise uncomfortable reporting to the Academic Dean, the President.

In addition, United encourages individuals who believe they are being subjected to such conduct, and are comfortable in doing so, to promptly advise the offender that his or her behavior is unwelcome and request that it be discontinued. Often this action alone will resolve the problem. However, regardless of whether or not the employee or student first tells the offender to stop, United still requires the employee to report the conduct in accordance with this policy.

It is important that employees and students report harassment in accordance with this policy, as United cannot do anything to remedy the situation if it does not know it exists. This is the most effective way to initiate action and if warranted, correct the situation.

COMPLAINT PROCEDURES

Upon being told of such possible harassment, United will take prompt effective action to determine whether harassment has or is taking place, and to stop such behavior where it does exist.

Complaints will be carefully documented and promptly investigated. United will protect the confidentiality of harassment complaints, including individuals who participate in the investigation, to the extent possible, but confidentiality cannot be guaranteed. If the complaint confirms violation of this policy, corrective action will be taken. Corrective action may include education, training, discipline, a combination of these or termination (employees) or expulsion (students).

There will be no retaliation against anyone who submits a legitimate concern under this policy or assists in the investigation of any such complaint. If an employee or student feels

that he or she has experienced retaliation as a result of reporting or participating in an investigation under this policy, he or she must comply with the reporting procedures described above.

UNITED OUTSIDE REPORTING

Rape or other criminal acts of violence will be reported to civil authorities as required by law.

Considering the proportionality of the allegation, findings may be reported to the church judicatory where the student or employee holds ecclesiastical status. This would occur with the knowledge of the person complained against and the agreed decision of the President and Academic Dean.

OTHER FORMS OF HARASSMENT

If an employee or student believes he or she is being discriminated against or harassed on the basis of race, color, creed, religion, sex, sexual orientation, gender identity, genetic information, marital status, military or veteran status, national origin, age, ancestry, citizenship, disability or any other characteristic protected by law, the employee or student must follow the reporting procedures set forth above. The complaint procedures set forth above will also apply, including the anti-retaliation provisions in this policy. All employees and students should understand the importance of reporting discriminatory conduct. Employees or students who engage in discrimination or harassment should be aware they will be subject to serious disciplinary measures up to and including termination (employees) or expulsion (students).

Sexual Harassment section of Faculty Handbook

Sexual Harassment Policy: A copy of United's Non-Discrimination and Anti-Harassment Policy, Confidentiality, Privacy and Reporting Policy, and a confidential Reporting Form is located online under the Non-Discrimination Policy link at www.united.edu.

REGISTERED SEX OFFENDERS

Information regarding registered sex offenders is available from the Ohio Attorney General's Sexual Offender Web Page through the link below.

<https://ohio.gov/wps/portal/gov/site/residents/resources/sex-offender-search>

HATE CRIMES

For the purposes of this report, hate crimes are defined as a crime motivated by racial, sexual or other prejudice, typically one involving violence.

There have been no reported incidents of hate crimes at United in calendar years 2015 – 2017.

COLLECTION OF CRIME STATISTIC DATA

Since United does not have an on-site police or security department, data is collected from the applicable law enforcement agency. United sends letters to each agency requesting crime statistic information. The information returned is used to develop the crime statistic table below.

SITE CODE DEFINITIONS

The following site codes are used in the crime statistics report presented on the previous pages.

The term “**on campus**” means any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes.

The term “**non-campus**” means any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

The term “**public property**” means all public property including thoroughfares, streets, sidewalks and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

UNITED THEOLOGICAL SEMINARY CRIME STATISTICS 2016 - 2018

OFFENSE (CRIMES REPORTED BY HIERARCHY)	YEAR	ON CAMPUS	RESIDENTIAL FACILITIES	NON CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED CRIMES
MURDER/NON NEGLIGENT MANSLAUGHTER	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
NEGLIGENT MANSLAUGHTER	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
RAPE	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
FONDLING	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
INCEST	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
STATUTORY RAPE	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
ROBBERY	2016	0	N/A	0	0	0	*
	2017	3	N/A	0	0	3	*
	2018	0	N/A	0	0	0	*
AGGRAVATED ASSAULT	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
BURGLARY	2016	0	N/A	2	0	2	*
	2017	0	N/A	1	0	1	*
	2018	0	N/A	0	0	0	*
MOTOR VEHICLE THEFT	2016	0	N/A	1	0	1	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
LIQUOR LAW ARRESTS	2016	0	N/A	1	0	1	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
DRUG LAW ARRESTS	2016	0	N/A	1	0	1	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
WEAPONS LAW ARRESTS	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
WEAPONS LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
ARSON	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
DOMESTIC VIOLENCE	2016	0	N/A	1	0	1	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
DATING VIOLENCE	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
STALKING	2016	0	N/A	0	0	0	*
	2017	0	N/A	0	0	0	*
	2018	0	N/A	0	0	0	*
N/A No residential facilities to report							
* Not tracked							

CAMPUS BOUNDARIES (Reasonably Contiguous Geographical Area)

The campus map and buildings list is maintained by the Business Office. Questions should be directed to the Vice President for Finance and Administration.

937.529.2391

sswallow@united.edu

The campus map is located below and is outlined in yellow. United considers its entire approximately 70 acre campus denoted as 4501 Denlinger Road to be the campus boundaries. The campus includes:

- Main building – Administrative offices, classrooms, library, chapel, kitchen & dining area.
- Lodge – Used for storage of maintenance supplies.
- Storage shed – Used for storage of lawn mower and other maintenance supplies.
- Outdoor pool & concession stand – The pool and concessions stand building are not being used. They are scheduled for demolition by March 2020.



Public properties are defined as:

- Salem City Drive
- Denlinger Road
- US Route 49

NON-CAMPUS PROPERTIES

The following non-campus properties were owned or controlled by United during the periods listed. Crimes reported at these locations are reflected in the non-campus section of the crime statistics table.

STUDENT ORGANIZATIONS WITH NON-CAMPUS LOCATIONS

N/A – United does not have any Student Organizations with non-campus locations.

United Theological Seminary			
Noncampus Properties			
Location	Address	Dates	Description
United States	1101 Salem Avenue Dayton, OH 45406	January 1-December 31, 2018	House rented to employees and students. Sold March 2019.
	1111 Salem Avenue Dayton, OH 45406	January 1-December 31, 2018	House rented to students. Sold November 2018.
	1113-1125 Salem Avenue Dayton, OH 45406	January 1-December 31, 2018	Empty lot. Sold November 2018.
	1127 Salem Avenue Dayton, OH 45406	January 1-December 31, 2018	House rented to employee. Sold November 2018.
	1131 Salem Avenue Dayton, OH 45406	January 1-December 31, 2018	Empty lot. Sold November 2018.
	1516 Salem Avenue Dayton, OH 45406	January 1-December 31, 2018	Church building used for urban ministry. Students worked here. No one lived here. Sold July 2018.
	3105 Salem Avenue Dayton, OH 45406	January 1-July 31, 2018	House & Daycare property. Rented to operator until sold July 2018.
	3100 Hillcrest Avenue Dayton, OH 45406	January 1-July 31, 2018	House & Daycare property. Rented to operator until sold July 2018.
	Marriott Hotel 1414 South Patterson Blvd Dayton, OH 45409	January 22-26, 2018	Location of Dmin intensive. Students, staff & faculty are at Marriott for classes & lodging.
	Marriott Hotel 1414 South Patterson Blvd Dayton, OH 45409	August 20-24, 2018	Location of Dmin intensive. Students, staff & faculty are at Marriott for classes & lodging.
	The Transfiguration Center 3505 Calumet Road Ludlow Falls, OH 45339	September 6, 2018	Location of Formation retreat. Students, staff & faculty are there for classes only, no overnight lodging.
Israel	Grand Park Hotel Bethlehem	January 3, 2018	Transcultural trip taken by students, staff & faculty. This is the overnight lodging location.
	Grand Court Hotel Jerusalem	January 4-8, 2018	Transcultural trip taken by students, staff & faculty. This is the overnight lodging location.
	Gai Beach Hotel Tiberias	January 9-11, 2018	Transcultural trip taken by students, staff & faculty. This is the overnight lodging location.
South Africa	Once in Joburg Hotel Johannesburg, South Africa	August 7-8, 11, 2018	Transcultural trip taken by students, staff & faculty. This is the overnight lodging location.
	Kubu Safari Lodge Johannesburg, South Africa	August 9-10, 2018	Transcultural trip taken by students, staff & faculty. This is the overnight lodging location.
	Cape Town Lodge Cape Town, South Africa	August 12-14, 2018	Transcultural trip taken by students, staff & faculty. This is the overnight lodging location.
Cuba	Industria 270 entre Neptuno y Virtudes Havana Province: La Habana	January 5-15, 2018	Transcultural trip taken by students, staff & faculty. This is the overnight lodging location.